

# **Bramcote Swimming Club Rules**

Bramcote Swimming Club is also referred to as “Bramcote SC” or “the club” in this document.

Under Section 13 of the Club constitution, various rules/policies have been agreed by Bramcote SC Executive Committee-extract below:

“The Committee shall have power to make, repeal and amend such by-laws as they may from time to time consider necessary for the well being of the Club which by-laws, repeals and amendments shall have effect until set aside by the Committee or at a General Meeting.”

These by-laws are set out below and are known as Club Rules.

## ***General conditions***

- 1.** Swimmers and parents must comply with the rules and regulations of all facilities used: Bramcote Leisure Centre, John Carroll Leisure Centre, University of Nottingham swimming pool, Harvey Hadden Sports Village, The Lenton Centre.
- 2.** The use of video or still photography using any form of recording device is strictly forbidden during training sessions or in changing areas, unless prior consent is granted by Bramcote SC and the parents and swimmers at the session and from the relevant leisure centre.
- 3.** All swimmers and parents must adhere to the codes of conduct, to which they agree at the time of joining Bramcote SC, either by signature or acknowledgment via Swim Club Manager.
- 4.** Members must adhere to additional health and safety protocols that are put in place by the executive committee e.g. Covid-19

## ***Membership***

- 5.** Bramcote SC shall have the following member categories.
  - a.** Coached swimmers: comprising Academy; squad development; skill development; competition, performance; seniors. Squad development, skill development, competition development, competition and performance swimmers must register with Swim England as Category 2
  - b.** Nova squad swimmers
  - c.** Synchronised swimmers: registered as Swim England Category 1 or Category 2 as directed by synchronised swimming coaching team
  - d.** Joint swim and synchro swimmers: swimmers from categories 4a and 4b above may also train and compete as synchro swimmers provided the appropriate fee is paid
  - e.** 2<sup>nd</sup> claim members
  - f.** Independent swimmers: Adult and Masters
  - g.** Helper members: including staff and volunteers. All poolside staff must be members of the club
  - h.** Life members: as outlined in the club constitution

## ***Payment***

- 6.** Other than in exceptional circumstances, monthly subscriptions should be paid by standing order on 24<sup>th</sup> of the month. For members joining after June 2018, monthly subscriptions should be paid on 1<sup>st</sup> of the month. It is the swimmer's or parent's responsibility to ensure that the standing order is correct. Monthly subscriptions are set by the Executive committee and are published on the Bramcote SC website. 30 days notice will be given for any change of subscription.
- 7.** Students over the age of 18 engaged in full time third level education are offered a 50% reduction in subscriptions.
- 8.** Families who have more than two members swimming with the club are offered a 50% reduction on subscriptions for the third member and 100% reduction for any further family members.
- 9.** Subscriptions are payable regardless of attendance. Swimmers will not be permitted to train if fees are not paid up-to date and any member owing more than 2 months fees will be deemed to have left the club, unless an explanation is provided to the secretary.
- 10.** The Executive committee has the discretion to suspend training for a time during public holidays, club champs and the Bramcote SC Open meet. During these periods, subscriptions are still due and must be paid.
- 11.** The annual membership fee is payable on joining and on 31<sup>st</sup> January each year. Swimmers whose Swim England membership indicates Bramcote SC as the fee paying club must pay this annual fee within 30 days or their membership at Bramcote SC will cease. Details of the annual membership fee is displayed on the Bramcote SC website.

## ***Training sessions (including Academy)***

- 12.** Children under the age of 8 must be accompanied by an adult who must remain on the pool premises.
- 13.** Swimmers are not permitted to enter the water unless supervised by a member of Bramcote SC staff.
- 14.** Swimmers must shower before entering the water.
- 15.** Swimmers must wear dry shoes in all spectator areas. Outdoor shoes are not allowed on poolside.
- 16.** Swimmers are encouraged to take a drink onto poolside but no food is allowed on poolside or in the changing rooms.
- 17.** Bramcote SC is not responsible for any personal property that is brought to training sessions and is not liable for any property that is damaged.
- 18.** Parents are not permitted on poolside during a training session unless they have been invited by a member of the teaching/coaching team.

**19.** Parents wishing to speak to a teacher or coach should try to do this between sessions to avoid interruption to the session, which could compromise swimmer safety.

**20.** Bramcote SC teachers, coaches or team managers are responsible for the safety of swimmers only while they are on poolside or during the training session. Parents/carers are responsible at all other times, including changing rooms, foyer and transporting swimmers to and from sessions.

### ***Competition***

**21.** The club shall compete in appropriate Swim England competitions as agreed by the Executive committee or swimming sub-committee. The calendar of competitions will be published on the club website and notice board.

**22.** All swimmers who compete on behalf of Bramcote SC must adhere to the gala code of conduct.

**23.** Team selection for a gala is at the discretion of the coaching team. Each swimmer selected will receive an e-mail with the details of the competition. Swimmers are expected to indicate as soon as possible whether or not they can attend the gala.

**24.** The club shall hold a speed swimming Club Championship (club champs) annually. Only first claim club members in membership categories 4a, 4b and 4d above are eligible to compete in the club champs.

**25.** Winners of perpetual trophies must sign a guarantee of safe custody and return the trophy or trophies to the club as a date specified by the club champs organisers. Engraving of trophies is the responsibility of the trophy winners.

**26.** When a member leaves the club all club trophies shall be returned to the club immediately.

### ***Personal information***

**27.** The club retains swimmers' details in accordance with the General Data Protection Regulation (GDPR) of 2018, together with the Data Protection Act of 2018.

**28.** For insurance purposes, parents/carers must inform the club if a swimmer has any medical condition. Any subsequent change in the condition, however slight, must also be notified. This information is held in strict confidence. Please contact [secretary.bsc@hotmail.co.uk](mailto:secretary.bsc@hotmail.co.uk)

**29.** The club maintains a password protected database of speed swimmers' times that includes only the swimmers name, gender, age and times swum. This database is accessible to all club members by contacting the secretary for login details.

- 30.** Times maintained on the database include those obtained in individual events such as open meets, club champs, time trials, league and trophy galas. Relay splits are not entered on the database with the exception of the relay first leg and 25m splits.
- 31.** The club keeps a list of individual records obtained by swimmers representing Bramcote SC at short course competitions that are held under Swim England Laws and Technical rules (so it doesn't include time trials).
- 32.** The designated events are Freestyle (25, 50, 100, 200, 400, 800, 1500), Backstroke (25, 50, 100, 200), Breaststroke (25, 50, 100, 200), Butterfly (25, 50, 100, 200) and Individual Medley (100, 200, 400).
- 33.** Separate club records are maintained for male and female swimmers. The age of the swimmer is the age on the day of the swim.
- 34.** The club keeps a list of club champs records. The designated events are Freestyle (50, 100, 200, 400), Backstroke (50, 100, 200), Breaststroke (50, 100, 200), Butterfly (50, 100, 200) and Individual Medley (100, 200). From 2017, 400 Individual Medley is included. 9 year olds are not permitted to swim 100m events, (except individual medley) at club champs and so no record is held for these.
- 35.** Separate club champs records are maintained for male and female swimmers. The age of the swimmer is the age on the 31<sup>st</sup> December.